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| **APPLICATION FORM****CHANGE OF INSTITUTION/COURSE** **(INTERNATIONAL COURSE TRANSFER)**  |

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| COMPLETE NAME: PASSPORT NUMBER: NATIONALITY: DATE OF BIRTH: \_\_\_/\_\_\_/\_\_\_\_ MALE FEMALE TELEPHONE NUMBER: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ADDRESS: POSTCODE:\_\_\_\_\_\_\_\_\_ CITY\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ COUNTRY\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ EMAIL\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

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| **NAME OF THE LAST INSTITUTION/COURSE YOU WERE ENROLLED IN:**INSTITUTION: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_COURSE: **CODE OF THE SCHOOL AND COURSE YOU ARE APPLYING TO:**|\_\_|\_\_|\_\_|\_\_| |\_\_|\_\_|\_\_|\_\_| COURSE:  SCHOOL CODE COURSE CODE (Please verify the codes at www.ipb.pt/admissions) |

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| **ATTACHMENTS REQUIRED:*** Application Form (this form);
* Authenticated copy of the Diploma of secondary course\*;
* Authenticated transcript of records of the secondary course (transcript of marks and credits for each subject studied)\*;
* Document certifying the results of the national exams, taken in the home country, corresponding to the requested exams to access the specific course you are applying to\*;
* Form requesting the accreditation of the prior learning/training, according the regulations of accreditation of the IPB;
* Transcript of records issued by the University (transcript of marks and credits for each subject studied)\*
* Plan of studies issued by the University\*;
* Document issued by the University stating the programmatic contents and the workload of the subjects studied\*;
* Authenticated official document stating that the course you are, or were, enrolled in is recognized as a higher education program by the legislation of your country\*;
* Photocopy of passport or national identity card;
* Curriculum Vitae.

\* This document should be in English, French or Spanish, or be accompanied by a certified translation in English and certified by the Portuguese Embassy.**Emoluments** ☐ Admission fee: 25€ ☐ Verification of the authenticity of international documents and student visa support: 500€ **Documents should be sent to:**Olenda DolidInternational Relations OfficeInstituto Politécnico de BragançaCampus de Santa Apolónia5300-253 Bragança - Portugal |

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|  The Holder,Date \_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ Signature (mandatory),  |

**For office use only**

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| Received in: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ By:  |