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| **APPLICATION FORM**  **CHANGE OF INSTITUTION/COURSE**  **(INTERNATIONAL COURSE TRANSFER)** |

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| COMPLETE NAME:  PASSPORT NUMBER: NATIONALITY:  DATE OF BIRTH: \_\_\_/\_\_\_/\_\_\_\_ MALE FEMALE TELEPHONE NUMBER: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  ADDRESS: POSTCODE:\_\_\_\_\_\_\_\_\_ CITY\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  COUNTRY\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ EMAIL\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

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| **NAME OF THE LAST INSTITUTION/COURSE YOU WERE ENROLLED IN:**  INSTITUTION: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_COURSE:  **CODE OF THE SCHOOL AND COURSE YOU ARE APPLYING TO:**  |\_\_|\_\_|\_\_|\_\_| |\_\_|\_\_|\_\_|\_\_| COURSE:  SCHOOL CODE COURSE CODE  (Please verify the codes at www.ipb.pt/admissions) |

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| **ATTACHMENTS REQUIRED:**   * Application Form (this form); * Authenticated copy of the Diploma of secondary course\*; * Authenticated transcript of records of the secondary course (transcript of marks and credits for each subject studied)\*; * Document certifying the results of the national exams, taken in the home country, corresponding to the requested exams to access the specific course you are applying to\*; * Form requesting the accreditation of the prior learning/training, according the regulations of accreditation of the IPB; * Transcript of records issued by the University (transcript of marks and credits for each subject studied)\* * Plan of studies issued by the University\*; * Document issued by the University stating the programmatic contents and the workload of the subjects studied\*; * Authenticated official document stating that the course you are, or were, enrolled in is recognized as a higher education program by the legislation of your country\*; * Photocopy of passport or national identity card; * Curriculum Vitae.   \* This document should be in English, French or Spanish, or be accompanied by a certified translation in English and certified by the Portuguese Embassy.  **Emoluments**  ☐ Admission fee: 25€  ☐ Verification of the authenticity of international documents and student visa support: 500€  **Documents should be sent to:**  Olenda Dolid  International Relations Office  Instituto Politécnico de Bragança  Campus de Santa Apolónia  5300-253 Bragança - Portugal |

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| The Holder,  Date \_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ Signature (mandatory), |

**For office use only**

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| Received in: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ By: |